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Programma di Il Team Vincente Come Creare un Team di Successo per la Tua Azienda QUANDO IL TEAM SI RIVELA UNA SOLUZIONE VINCENTE In che modo il team gestisce meglio le situazioni di emergenza. Come arrivare al successo attraverso la corretta formazione del team di lavoro. Quali sono le caratteristiche che un team deve avere per essere vincente. Come saper misurare la soddisfazione delle persone riguardo al lavoro in team. Quali sono i fattori essenziali che portano il team al successo. L'IMPORTANZA DELLA MOTIVAZIONE DEI COMPONENTI DI UN TEAM L'importanza di condividere le informazioni per poter essere capace di prendere decisioni. Come stabilire i limiti entro i quali le persone agiscono con responsabilità. In che modo si può raggiungere la capacità di assumere decisioni congiunte. Come trovare l'elemento aggregante per tutti i componenti del team. L'importanza delle relazioni tra i membri del gruppo per lo scambio delle informazioni. L'importanza di riconoscere sempre i meriti e di esprimere apprezzamento per il lavoro svolto. L'importanza di creare una motivazione forte all'interno del posto di lavoro. COME FISSARE DEGLI OBIETTIVI E COME RAGGIUNGERLI Quale vantaggio può trarre una persona appartenendo a un team. L'importanza di avere determinazione a fare nel lavoro per raggiungere gli obiettivi. L'importanza di sapere con chiarezza cosa bisogna fare. Quale caratteristica è importante per evitare il fallimento del team. Come effettuare una corretta analisi e gestione dei rischi. COME GESTIRE E OTTIMIZZARE IL TEMPO QUANDO LAVORI IN TEAM L'importanza di rendere chiaro ed esplicito l'obiettivo al team. L'importanza di definire lo scopo per sapere cosa bisogna fare. Quali azioni compiere per raggiungere lo scopo. L'importanza di saper delegare e guadagnare tempo. L'importanza di fare costantemente il punto della situazione per stabilire le priorità. COME STRUTTURARE LA LEADERSHIP ALL'INTERNO DEL TEAM In che modo ogni singola persona del team è artefice del cambiamento e del successo. L'importanza di far coincidere il valore del singolo con quello del team. Che cos'è la responsabilità e come deve essere esercitata. L'importanza di lodare i buoni risultati del gruppo per essere un buon leader. Come lavorare per essere soddisfatto del tuo lavoro e far crescere il team. COME METTERE IN ATTO UN SISTEMA PREMIANTE Come il leader deve pianificare gli obiettivi e come il collaboratore li deve raggiungere. L'importanza della fase di discussione e condivisione degli obiettivi. Come la comunicazione gioca un ruolo essenziale nel team. Perché è importante riconoscere il premio nel giusto momento. COME GESTIRE LA RESPONSABILITA' DELLA DIREZIONE Come coinvolgere i senior manager nella strategia del cambiamento. Come creare il team perfetto scegliendo le persone giuste. Come stabilire l'obiettivo principale del team. L'importanza dell'ambiente esterno per la definizione degli obiettivi.

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Programma di Galateo del Business Come Creare un'Immagine Professionale di Successo e Stile nelle Relazioni d'Affari COME CONQUISTARE GLI ALTRI AL PRIMO IMPATTO Come fare una buona prima impressione e attirare consensi nel mondo degli affari. Come aumentare il potere nelle relazioni d'affari stabilendo un contatto vivo con gli interlocutori. Come migliorare la propria immagine vocale per conquistare gli altri al primo impatto. COME GESTIRE AL MEGLIO SALUTI E PRESENTAZIONI Come e perché occorre prestare molta attenzione alla stretta di mano iniziale. Come imparare il giusto modo di presentarsi ad ogni situazione. Come memorizzare immediatamente il nome della persona appena conosciuta. COME CREARE UNA GIUSTA IMMAGINE PROFESSIONALE Cosa c'è alla base di una buona immagine professionale indispensabile per raggiungere il successo. Come fare per avere l'abbigliamento adeguato ad ogni circostanza. Cos'è lo style factor e come aggiungerlo alla propria immagine professionale. COME RENDERE IL PRANZO D'AFFARI UN AFFARE Come organizzare e gestire un pranzo d'affari. Qual è la giusta conversazione da instaurare a tavola: gli argomenti permessi e quelli tabù. Come capire qual è il momento migliore per cominciare a parlare di affari. COME AVERE SUCCESSO CON IL GALATEO DEL BUSINESS Come avere successo nel mondo del lavoro sia on che off line. La Business Internetquette: che cos'è e perché è importante conoscerla. Come imparare il galateo multiculturale per creare un global team di successo.

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Destinatari del libro sono genitori, nonni, insegnanti, baby-sitter, maestri di scuola, insomma chiunque abbia a che fare con bambini dai 4-5 anni di età fino alla pre-adolescenza, cioè con interlocutori che lasciano il nido familiare per affrontare le incognite della socialità. Diventa così importante affinare gli strumenti per la comunicazione e la comprensione, creando un clima di empatia nel quale relazionarsi con serenità e spirito positivo.

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